



PRESENTER REQUEST FOR PROPOSAL
SUBMISSION FORM and CHECKLIST

WCESS 2nd Annual Conference

Tools for the “New Normal” Journey

October 26-28, 2012

Memorial Union Building, Arizona State University

Tempe, Arizona

www.WidowedCommunity.org

Submission Deadline: April 30, 2012

Submit to: Info@WidowedCommunity.org, or fax to (888) 307-1002, or snail mail to:

WCESS, Inc.
ATTN: Jim Schwartz
P.O. Box 13203
Chandler, AZ 85248
(480) 209-0564

Questions?: contact Jim Schwartz at Info@WidowedCommunity.org or 480.209.0564

Facility Info: The facilities at ASU will have microphones, computer projectors, and screens. We will provide a laptop loaded with PowerPoint, a wireless mouse, and laser pointer in each room. The Main room will hold up to 120 attendees and be setup with round tables seating 10 attendees at each table. Breakout rooms hold 50 attendees or more and are normally setup with a classroom format but may be able to be organized in a different format time permitting.

Please submit the following information for consideration:

1. **Primary Speaker** (All conference presentations are limited to three speakers)

Name	Mailing address
Credentials	Telephone
Title	Cell Phone
Organization	Email
2. **Speaker Bio (50 – 100 words) (This will be used on the website and conference program)**
3. **Curriculum Vitae or Resume for each speaker** - Must include description of professional experience or areas of expertise, which contribute to involvement. This might include your educational background, publications or experience.
4. **Description of your Presentation**
 - a. Presentation Title
 - b. General Outline

- c. Presentation Description
 - d. Length of Presentation (60 or 90 minutes including discussion/questions)
5. **Identify Teaching Methods, Strategies, Material and Resources** - i.e. lecture, power-point, discussion, role-play, video, experiential, hands on or support group.
 6. **Identify your Target Audience** - Bereaved spouse or partner, Bereaved spouse or partner with grieving children, Bereaved Men, member of GLBT community, and so on.
 7. **Summary** - Briefly write a 2 to 3 sentence summary to be used for the conference program.

When preparing your presentation/workshop, please keep the following in mind:

- We need specific topics. Broad general topics are not needed. Please refer to the lists below.
- We recommend that your presentation/workshop be limited to no more than three (3) presenters to ensure that each speaker has adequate time to speak.
- Whenever possible, use visual aids.
- If possible, provide vignettes in your presentation or research supporting your presentation
- If you are presenting in PowerPoint, we suggest that you expand your comments beyond simply reading your slides.
- Presenters accepted for presentation will be notified by **April 30, 2012**.
- Presenters please bring copies of your handouts plus extras.
- ***Presenters are responsible for travel, hotel, and related costs.***

We are seeking proposals for presentations on the following topics (but proposals are not limited to this list...What ideas do you have?):

LGBT community issues

Assertiveness training - How to take charge, how to say "No"

Re-entering the work force, retraining, resume prep, employee benefits

Family Issues - Dealing with inlaws, parents, siblings, and adult children

Cooking for one; Basics of cooking for those with limited experience

Depression/Suicide

Growing through your grief: facing the mourning helps you help others

How psychological and social needs change over time

Bankruptcy, Foreclosures, and Shortsales

The following topics already have a speaker. Proposals will not be accepted:

Basics of grief – Myths and Misconceptions

Everyday Wisdom – Reclaiming Life after Loss

A parent's guide to helping your grieving children

Traumatic complicated grief

Connecting Through Courageous Conversations

Self Care – A Holistic Approach

Therapy through journaling your story

The healing power of reminiscence

Love After Loss - Who will I share my life with?

How to bring another person into your life

Men's grief – Myths and Misconceptions

Spirituality in grief

Health Insurance Basics

Car Care 101

Operating Your Home

Basics of Mortgages and Refinancing

Long-term Care Insurance

Financial Organization

Financial Security and Money Skills

Estate Planning

Settling Final Affairs

Remembrance Ceremony

Dealing with the Holidays



FACILITATOR VOLUNTEER FORM

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In addition to speaker presentations this conference will incorporate several support groups with focused topics. Possibly twice each day (mid-morning and mid-afternoon) of the conference we will break up the attendees into groups of 10, each with one facilitator. These focus groups will last for 60 minutes and will be assigned specific topics. With six or seven different focus topics, most likely one group will cover a topic different from another group during the same session. Throughout the three-day conference we want to cover the following focus topics:

- Anger
- Guilt
- Dating and New Relationships
- Dealing with family and friends
- Coming home to an empty house
- Getting stuck...How do I move forward?
- I have no purpose...How do I create or find a purpose for my life?

If you are interested in facilitating such groups or have questions, please contact Jim at 480.209.0564 or email Info@WidowedCommunity.org with the following information:

- Your contact information including cell phone and email
- Which days you are available (Friday, Saturday, Sunday). Conference will run from Friday, Oct 26th, 8am to Sunday, Oct 28th, 4pm. Friday and Saturday will each finish at 5 to 6pm.
- How many sessions you would like to facilitate per day. I expect we will have two per day.

Thank you for your time and efforts in making this a successful conference!